Municipal Management Association of New Hampshire

(MMANH)

Executive Board Minutes

March 17th, 2023

The MMANH Executive Board met on March 17th, 2023, virtually via Zoom. In attendance were President Todd Selig, First Vice President Naomi Bolton, Secretary Ken Robichaud, Treasurer Matt Scruton Member, at Large Rick Sawyer, Past President Scott Dunn, and Executive Director Walter Johnson. Fellows Program Coordinator Michael Branley and David Salois from Health Trust.

Absent: Second VP Joe Devine

President Todd Selig called the meeting to order at 11:35 am.

The minutes of the MMANH meeting from February 17th, 2023. Todd suggest the minutes be amended to replace Joe’s statement regarding the April meeting replace the ? with “April will be a presentation on health insurance by Anthem and Health Trust” motion passed 6-0. Minutes are approved as amended.

**A Treasurer’s Report** was provided at the meeting by Treasure Matt Scruton. We currently have a balance $99,362.65 in the municipal revenue account and 1,015.86 in the checking account for a total of $100,378.51 with one outstanding check issued for $1,218.36. Matt suggested the Board consider investing a portion oof the funds in the revenue account in a CD as the rates on the checking accounts are less than ½ of a percent and CDs are currently in the 4% range. Matt discussed the option with Walter and felt we could easily put $50-60K in a CD and not affect cashflow needed for meetings and event. It was motion to authorize Matt to research the CD options available and bring a recommendation to the executive board at the next meeting. the motioned passed 6-0.

A motion was made by Scott Dunn and seconded by Ken Robichaud to accept the Treasures report. The motion passed 6-0.

ICMA Regional Conference Scholarship: One letter of interest in the conference was received form Chris Parker of Dover that expressed his interest in attending and the benefit he hopes to gain from attending. Walter noted there is funding for two scholarships in the budget total $1600 or $800 each. It was confirmed Chris is an ICMA member and will qualify for the member fee of $399 vs, number of $799. A motion to approve up to $800 for the fee and other expenses was approved. 6-0

**Fellows Program:** Michael Branley updated the board regarding the status of the program. Only one community, the City of Lebanon and one potential fellow have responded to the notices put out for both. The board generally agreed the program may need to change in the future so more can participate and we should go forward with awarding the City of Lebanon and the one interested fellow the opportunity to work together if both are agreeable. Perhaps a renewed connection with the UNH MPA program would be helpful for the future as well. A motion to approve the one municipality and one fellow candidate was made and seconded. Motion passed 6-0

**June Conference Update:** Naomi gave a brief update on the location. The Conference will be held in North Conway this year and the days will be June 22nd – 23rd. Walter reported on the survey results with majority of the few respondents agreeing to keep the schedule mostly the same as past years Wednesday afternoon through Friday morning with leisure activities on Thursday afternoon. After discussion it was agreed the conference fee to members will remain the same as the recent past years. A draft of the program should be ready for discussion at the April meeting.

**April Program Meeting:** David Salois from Health Trust confirmed that HT will present the program for the meeting that will include a representative from Anthem to talk about the trends in health care and insurance. The location is to be determined with an interest in moving the program meeting around the state to allow members a long distance form Concord to attend. David will provide information about the presentation and the speaker’s bio to Walter.

**List serve:** Todd reported his assistant has researched options for a different list serve other than Google but Google Groups seems to be the best available. All agreed to continue looking for alternatives.

**Out of State Vacancy Announcements**: Todd asked for members input regarding distributing out of state job openings through our list serve from recruiting agencies. After discussion it was agreed by consensus to not push out outside of NH or NE job advertisements.

**Executive Director Update-** Executive DirectorWalter Johnson informed the Executive Committee that there have been some small issues with the List Serve program, it does not like some of the email addresses that end with dot.gov. He has been addressing these on a case-by-case basis. Scott Dunn suggested that we look at another type of list serve like google or another type. Walter will look into this in the next few weeks.

**Other Business-** Rick request a list of attendees going to the ICMA regional conference from NH. Todd will work on getting a list.

Scott Dunn motioned to adjourn the meeting seconded by Joe Devine, motion passed 6-0.

The meeting adjourned at approximately 12:28.