Municipal Management Association of New Hampshire

Executive Board Minutes

October 20th, 2023

The MMANH Executive Board met on October 20, 2023,at the Primex Training Facility, 46 Donovan Place, Concord, NH. In attendance were President Todd Selig, First Vice President Naomi Bolton, Second Vice President Joe Devine, Treasurer Matt Scruton, Member at Large Rick Sawyer, Past President Scott Dunn, and Secretary Ken Robichaud.

Absent- Executive Director- Walter Johnson

President Todd Selig call the meeting to order at 11:30 am.

The minutes of the MMANH meeting from September 15th, 2023. Corrections that were required, to change members present from 5 to 6, as Joe Devine was present at this meeting, but not recorded. The bylaws review, the paragraph with (After discussion, it was the consensus of the Board to take a position of not enforcing tenant.) should have reference to **#** 7 tenant. And finally, the vote of the bylaws should reflect a 6-0 vote. A motion was made by Rick S. moved and Matt S. seconded to approve the minutes as corrected. The motion passed 7-0.

**Treasures Report**-Treasurer’s Report was provided by Matt Scruton. The Association checking account and the NHPDIP Account total $81,540.49. We received $332.24 of interest for the month of September from PDIP. Matt spoke to the bank that has our operating account and got them to agree to increase our interest rate to 2.99% from 0.09%, on our operating account. Also, Matt suggested that the Board look at the 2024 budget as we are using a lot of fund balance to balance the budget. This is not sustainable going into the future. We need to look at increasing dues or reducing expenditures. There was some discussion on the NHMA Conference fee, and the dinner at the ICMA conference. There was discussion on member fees as well as the budget, it was decided to get more information from Walter at the next meeting.

Scott Dunn motioned Joe Devine seconded to accept the Treasurers report as presented, motion passed 7-0.

**New Members:** None

**Managers’ Report:** None

**Bylaws Review**- Rick says that he would like to present this to the members at the annual meeting next month. This is something that we can live with as NH is a small state and some members may hold an elective office in Planning or some other position. The Board agreed to move this forward.

**ICMA Conference:** For those who went said it was a good conference.

**Joint Meeting with Maine Managers Association** Save the Date for the December 1, 2023, workshop that will be held in Freeport Maine. Information

**2024 Officers Election:**  The slate was discussed as Naomi will move up to President, Joe to First Vice President, Rick to Second Vice President, Matt and Ken will remain in their current positions for another year, and Charlie Smith from Moultonborough will be Member at Large. Todd will move to Past President and Scott Dunn will be off of the Executive Board.

**ICMA Conference 2024:** Discussed was that Jon Fredericks from Jaffrey, will be on the Planning Committee for MMANH.

**Upcoming Meeting:** The next meeting will be November 15th @ 3:30 at the NHMA Conference, the December 1st Joint Meeting with Maine will be held in Freeport Maine, and the Executive Board will meet via zoom on December 15th, 2023.

**Other:** The discussion of scam emails coming from the President to the other Officers, Matt suggested that Walter look at the MMANH website and the email addresses for the officers be changed tothe MMANH website, as this will prevent phishing emails going out to the E Board or this might slow down the scams hopefully.

As part of the NHMA conference sponsorship we have a booth in which Walter will man, Todd asked if some Board members might help out if they could while at the conference. Members who are going said they would help if needed.

Motion to adjourn by Scott Dunn, seconded by Joe Devine , all in favor motion passed 7-0 at 12:15pm.