



Municipal Management Association of New Hampshire

"Public Betterment through Professional Management"

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MMANH Executive Board Meeting 03/21/14

Attendees: Mike Joyal, Donna Nashawaty, Carlos Baia, Elizabeth Dragon, David Owen, Jeanne Beaudin and Walter Johnson.

Absent:

Meeting called to order by President Mike Joyal at 11:30am.

Minutes of the 02/21/14 meeting were unanimously approved.

Jeanne Beaudin provided a year to date financial report through 3/14/14. Receipts to date are \$14,690.68, expenditures of \$3,356.73 and the checkbook balance of \$45,049.276. The budget report was unanimously approved. Dave Owen will be sending out the letters for sponsorships for the annual conference soon with NHMA assisting. Jeanne will investigate the status of a \$600 check from the Maine Managers Association. A recent letter from the IRS requesting a copy of the Association's bylaws will be handled by Jeanne ASAP.

The following new memberships were ratified and welcomed into the Association by the Board:

- a. Arthur Capello, Town Administrator in Gilmanton
- b. Ellen White, Town Administrator in Ossipee
- c. Jodi Pinard, Town Administrator in Chichester
- d. Cheryl Behr, Town Administrator in Bradford
- e. Russell McAllister, Town Administrator in Deering
- f. Lori A. Ruest, Town Administrator in Hampton Falls

Carlos provided an update on the MMNHA's annual conference scheduled for June 18-20th at the Attitash Resort in Bartlett, NH as follows: Erin from NHMA has agreed to help with organizing the recreation activities, no single day reservations will be accepted, and \$150 deposit will be required for participants.

Carlos also reported that the fellowship program application deadline which is April 18th. One application and two inquiries have been received to date. UNH professor Pam Neville is helping spread the word to MPA candidates.

Dave reported on his work on the manager's salary and benefit survey. The format is complete and Donna will load it to web through Survey Monkey.



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There is cost of \$27/month for the survey hosting. The Board authorized the expenditure of \$54 for two months to Survey Monkey. Donna hoped to have it completed in about two weeks.

President Mike reported on the recent vote by the City of Claremont Charter Commission to change their form of government from Manager/Council to Mayor/Council format. Mike asked the Board to consider offering assistance to current City Manager Guy Santagate in any way possible to help ensure that the Council in Claremont understands the significant value of a professional, qualified and experienced city manager like Guy. Mike also suggested that ICMA would be a valuable resource as well for support of the city manager form of government. The Board unanimously agreed to offer full support to Guy in this matter. Mike will contact Guy and convey the Board's position.

President Mike reported our Association by-laws need to be amended to include a policy for handling ethics matters. In order to handle a current matter Mike requested authorization to select a 3 person committee. Donna moved and Carlos 2nd to authorize as requested. So voted. Mike suggested an amendment be prepared for consideration at the Association's annual meeting in November suggesting the responsibility for ethics matters be delegated to the Association's 2nd vice president.

Scholarships for first time attendees to the June annual conference and the annual ICMA conference were discussed. Typically Primex and NHMA help with scholarship funding for ICMA. The registration fee for ICMA conference is waived for any member the Association provides scholarship assistance to for travel etc. The Board unanimously supported funding two \$350 scholarships to the annual MMANH June conference and up to two scholarships for travel assistance to the ICMA conference. It was suggested the scoring system used in the past for determining the recipients will be used again this year. Elizabeth will research the details of that system.

Meeting Adjourned at 12:02PM

Respectfully submitted,

Walter Johnson
Secretary