

Municipal Management Association of New Hampshire
(MMANH)
Executive Board Worksession
Minutes
August 19, 2022

The MMANH Executive Board met on August 19, 2022, at 25 Triangle Park Drive in Concord, NH. In attendance were President Scott Dunn, First Vice President Walter Johnson, Secretary Jo Devine, Member at Large Matt Scruton and Executive Director Gail Dixon-McMahon. Treasurer Naomi Bolton arrived at the meeting at 11:58. Also present at the meeting were members Beth Galperin, Shaun Mulholland, and Ken Robichaud. Second Vice President Todd Selig and Past President Tom Aspell were absent.

Matt Scruton made a motion to approve the meeting minutes of June 24, 2022, which was seconded by Walter Johnson. The motion passed unanimously except for Joe Devine who abstained.

Joe Devine made a motion to approve the July 13, 2022, meeting minutes, seconded by Walter Johnson. The motion passed unanimously with the abstention of Scott Dunn due to his late arrival at the July 13, 2022, meeting.

Walter Johnson made a motion to approve the membership applications of Paul Branscombe, John Eastman, Alex Torpey, Scott Butcher, and the most recent application of Troy Brown. The motion was seconded by Joe Devine and the motion passed unanimously.

Walter Johnson made a motion to approve and authorize President Scott Dunn to accept and sign the Health Trust sponsorship which was seconded by Joe Devine. The motion passed unanimously.

President Scott Dunn asked the Gail Dixon-McMahon to provide an update of the Joint Conference with MMA in December as Second Vice President Todd Selig was unable to attend the meeting. Ms. Dixon-McMahon indicated the meeting is scheduled for December 2, 2022, at the Sheraton Hotel in Portsmouth, New Hampshire. Ms. Dixon-McMahon indicated they are continuing to coordinate speakers for the event and anticipate the announcement for registrations distributed in October.

Member Shaun Mulholland provided an overview of ICMA Connect. Mr. Mulholland indicated the value of ICMA Connect is that MMANH would not be responsible for managing the site, the host of libraries it offers and the ability to search discussions much easier and the program offers valuable tools. President Dunn indicated his concern of having two separate list serves/platforms and the requirement from ICMA that participants must be a member of ICMA. Walter Johnson indicated that one benefit of ICMA Connect is the opportunity to reach out to other areas outside of New Hampshire.

Joe Devine suggested it would be of benefit if ICMA would accept a fee from MMANH for its membership participation.

President Dunn indicated the topic would be discussed at the annual membership meeting and asked Mr. Shaun Mulholland to discuss the idea of MMANH paying a fee for its membership to participate in ICMA Connect.

First Vice President Walter Johnson gave an update of the banking activity and changes to the accounts. Once both Scott Dunn and Naomi Bolton sign the signature cards they will be submitted to the bank. Mr. Johnson requested the Board provide approval to move the bulk of the money into the savings account. A motion was made by Joe Devine and seconded by Matt Scruton to move the move the bulk of funds into the savings account. The motion passed unanimously.

Naomi Bolton the provided the Treasurer's Report. Treasurer Bolton had questioned why there were credits of small amounts indicated on the bank statement. First Vice President Walter Johnson explained that because the Association is not charged fees for the account, the fees were charged and then reversed. Walter Johnson then made a motion to approve the Treasurer's Report which was seconded by Joe Devine and the motion carried unanimously.

President Dunn indicated the next meeting would be held on September 16, 2022, at 11:30 am. It was determined the meeting would be held via Zoom.

A motion was made by Matt Scruton and seconded by Naomi Bolton to adjourn the meeting. The motion carried unanimously, and the meeting was adjourned at 12:00 pm.