



Municipal Management Association of New Hampshire

"Public Betterment through Professional Management"

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MMANH Executive Board Meeting

Local Government Center

March 16, 2012

11:30 a.m.

AGENDA

Russ Dean, Elizabeth Dragon, Carlos Baía, Donna Nashawaty, Guy Scaife,
Mike Joyal

Absent Jill Collins

Also in attendance Barry Brenner, John Bohenko

Approval of Minutes: Unanimous to approve minutes

- MMANH Financial Report; Carlos Baía gave financial report \$30,941.27 ended the month of February. Discussion as some new members were noted as attended last meeting; additional comments were name tags would be helpful if used and could we consider longer sessions to make it worthwhile for those traveling from a distance or change the location around the state were some of the comments. Carlos reported that more people are prepaying as well.
- ICMA Affiliate Agreement Update – Affiliate agreement: Draft 5 was passed out and the E-board is recommending that the agreement be sent to a vote at the full Board Meeting later this afternoon....Guy Scaife made the motion and Mike Joyal seconded, unanimous. Policy guidelines would be developed by E-board and forwarded to full membership, 10 members constitute a quorum for the vote.
- Conference update: Elizabeth Dragon reported still working on June conference and Keene is working on details for the best conference yet. Creative ideas are forthcoming economic development, technology and motivation are the themes. Discussed how much funding is available for ICMA conference, \$1,500 available. Hotel list has been sent out....June 18th for hotel availability on ICMA web site. Monday night Rustlers Roost BBQ for area affiliate groups. June 13, 14, 15 are the dates for the MMANH conference.



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ICMA will be October 6th thru 10th. Discussion that Vermont could be invited to Keene Conference.

Carlos Baia gave an Internship update.....deadline is April 20, for both communities and students....Interviews scheduled for May 18, discussion about asking other MMANH members to be part of process, Russ Dean to follow up on possible committee members.

Membership discussion: Christian Pearsall will continue to review applications and put out an email for approval, if possible ask for additional information if there is a question. Maybe invite new member to next manager's meeting.

Russ Dean got a call for media information relative to town administration in Lisbon and Haverhill. Discussion about the role relationship to the MMANH when the town administrator position is in jeopardy....Outreach possible from e-board to communicate to town administration when asked. Maybe a requirement to report if position in jeopardyNext meeting discuss protocol. Possible positive resource to boards.....

No Other Business

Adjourn 12:20

Regular MMANH meeting called to order by Russ Dean at 12:30. Russ Dean passed out ICMA Affiliate Agreement to be considered for approval by the full membership. Motion made by Mike Joyal to adopt the ICMA Affiliate Agreement as presented, seconded by Barry Brenner. Unanimous vote.

Regular meeting resumed with introduction of speaker... Kate McGovern, Ph.D. is an Associate Professor with the NH Bureau of Education and Training (BET). She teaches in the Certified Public Manager program, and in BET's open enrollment classes and certificate programs. Kate is also an adjunct faculty member at Springfield College, School of Human Services.

Topic:Lean Briefing for Managers: An overview of the use of Lean process improvement techniques. Initially developed in manufacturing, Lean is now widely used in the public sector to improve governmental processes. Managers play a critical role in Lean, as sponsors of projects that enable us to do our work better, faster and cheaper.



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