



# Municipal Management Association of New Hampshire

*"Public Betterment through Professional Management"*

## **President**

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## **First Vice President**

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## **Second Vice President**

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## **Treasurer**

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## **Secretary**

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## **Member at Large**

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## **Past President**

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## Municipal Management Association of New Hampshire (MMANH)

### Executive Board Work Session

### Minutes

January 15, 2021

The MMANH Executive Board met on January 15, 2021, at 11:30 AM virtually via Zoom, due to the Covid-19 pandemic. In attendance were President Tom Aspell, 1<sup>st</sup> Vice-President Scott Dunn, 2<sup>nd</sup> Vice-President Walter Johnson, Treasurer Naomi Bolton, Secretary Todd Selig, Member at Large Joe Devine, and Past President Laura Buono.

Tricia Vinchesi from ICMA, Member Debra Doda from Chester, and Member Cheryl Lindner from Nashua were also in attendance.

Scott Dunn made a motion to approve the minutes from October 23, 2021, seconded by Naomi Bolton, an approved unanimously.

Scott Dunn made a motion to approve the minutes from December 22, 2020, as amended, seconded by Tom Aspell, correcting the titles of some of the officers due to scrivener's errors by Mr. Selig, and noting that MMANH membership meetings would take place on the 3<sup>rd</sup> Friday of the month on a quarterly basis, to reflect for necessary flexibility in the meeting schedule. The MMANH board would continue to meet monthly.

Naomi Bolton provided a Treasurer's Report with input from Walter Johnson. Naomi and Walter were going to confer outside of the meeting time to effectuate the transition of Treasurer responsibilities from Walter to Naomi. Naomi reported we took in very little money this past month. The only expense was to NHMA totaling \$696.15. The ending balance as of December 31, 2020 was \$86,536.72, compared to \$86,982.13 for the end of November 2020. Scott Dunn moved to accept the report, seconded by Laura Buono, and approved unanimously.

There was continued discussion regarding the Executive Director position, in particular the job announcement. The board had previously agreed Tom Aspell would handle the posting through the City of Concord human resources process. Walter Johnson had indicated the complete position description had been put up on the MMANH web site. This would be an 8 hr/wk position for roughly 500 hrs/yr. Queries from prospective applicants will come to Tom. We'll ask Ashley



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Methot from NHMA to forward the position announcement to the VT and ME municipal associations for advertising purposes as well as via NHMA.

Patricia Vinchesi provided an update from ICMA. The organization continues to address the widespread impacts of Covid-19 across the profession. ICMA is coordinating a "Workplace Resilience" webinar for members. The N.E. Regional ICMA conference will be March 18<sup>th</sup> and planning was actively under way. A dues survey will be going out to ICMA members during the 1<sup>st</sup> week of February.

The MMANH board briefly discussed the FY 2021 MMANH budget and it was decided that a final version with minor adjustments to reflect for the Executive Director position would be adopted at the board's February meeting. A draft annual budget had been discussed at the MMANH Annual Meeting on December 4<sup>th</sup>.

Membership dues will be going out next month at the modestly higher rate as discussed at the MMANH annual meeting on December 4<sup>th</sup>.

- Full Membership to increase from \$100 to \$110.
- Associate Members to increase from \$50 to \$55.
- Emeritus to increase from \$25 to \$27.50.

Walter Johnson moved to adjourn the meeting at 12:11 PM, seconded by Scott Dunn, and unanimously approved.

Respectfully Submitted,

Todd Selig, Secretary