Municipal Management Association of New Hampshire

(MMANH)

Executive Board Minutes

February 17th, 2023

The MMANH Executive Board met on February 17th, 2023, at the Common Man restaurant in Concord NH. In attendance were President Todd Selig, First Vice President Naomi Bolton, Second Vice President Joe Devine, Secretary Ken Robichaud, Treasurer Matt Scruton Member, at Large Rick Sawyer, Past President Scott Dunn, and Executive Director Walter Johnson. Members present included, Laura Bruno, Lori Radke, Ryan Heath, Mike Bramley, John Appleton, Neil Irvine, Elisha Jipson, Kirk Beattie, among others.

President Todd Selig called the meeting to order at 11:36 am.

The minutes of the MMANH meeting from January 20th, 2023. A motion was made by Scott Dunn and seconded by Naomi Bolton to approve the minutes. The motion passed 7-0.

A Treasurer’s Report was provided at the meeting by Treasure Matt Scruton. We currently have a balance $99,330.05 in the account. All of the signatures have been changed from the old officers to the new officers. Rick Sawyer brought up for discussion the approval of day-to-day payments and issuing of payables/checks and does it make any sense for the Executive Board to review these any longer. The Treasurer and the President can review these instead of the Executive Committee. I will make this a motion to have the President of this affiliate along with the Treasurer to approve all payables from the Executive Director going forward, seconded by Ken Robichaud, the motioned passed 7-0.

A motion was made by Scott Dunn and seconded by Ken Robichaud to accept the Treasures report. The motion passed 7-0.

The following new applications were brought forward for approval. Jeanne Walker- Bedford, Tim Cummins- Nashua, Yoshi Manale- Claremont, John Scruton- MRI Consultant -Associate Member, Scott Weeden- Plymouth, Michelle Pong -Stoddard, David Brooks-Lebanon.

Rick Sawyer brought up for discussion should we be as the Executive Committee approving new members? Rick Sawyer made a motion to allow the President along with the Executive Director to accept new members into the Association as they see fit, without going through the Executive Committee, seconded by Joe Devine.( Matt Scruton recused himself from this vote as he has a family member for acceptance). Motion passed 6-0-1.

**Executive Director Update-** Executive DirectorWalter Johnson informed the Executive Committee that there has been some small issues with the List Serve program, it does not like some of the email addresses that end with dot.gov. He has been addressing these on a case-by-case basis. Scott Dunn suggested that we look at another type of list serve like google or another type. Walter will look into this in the next few weeks.

Walter informed everyone that the transition from Gail to Walter has gone pretty well so far. Gail has been very helpful in the transition. Soon all of the files will be at 25 Triangle Park Drive, we have a small closet in the building and the mailing address has been changed to 25 Triangle Park Drive, Concord, NH.

A question was asked on how many members we currently have, Walter stated that we have approx. 120 members, and I sent out the annual due’s registration forms 2 weeks ago and we gave the members until sometime in April to respond, after April we will remove any member who has not sent in their dues from the listserv.

The ICMA Northeast Regional Committee has sent out the conference information and that looks good this year.

President Todd Selig spoke to what ICMA is and what they do as well as our own MMANH and what we offer.

Walter and Todd spoke briefly on the Fellows Program through MMANH, and that Mike Bramley was running the Internship Program this year and if any Municipality would like to sponsor an intern to contact Mike in Swanzey for more information on this.

That June Conference for the MMANH was announced. First Vice President Naomi spoke to this. There has been some discussion on this year’s conference and if it should be modified or not. At Last year’s conference we had a speaker lined up for the last session on Friday and not that many people showed up. The discussion turned to changing of the conference daily schedule. There was much discussion on this, and it was decided to send out a brief survey to all members to see if they would like to change the daily schedule of the conference or keep it the same. The Conference will be held in North Conway this year and the days will be June 22nd – 23rd.

Second Vice President Joe Devine gave a brief overview of the yearly meetings along with the trainings: March will be a regular meeting, April will be ? , June will be the annual conference in North Conway, July no meeting, August will be a tour of the Eversource Emergency Operations Center, September will be a regular meeting, October will be a training on Strategic Planning with Press Releases, November will be a regular meeting, and December is the Joint Conference with Maine Municipal Managers Association somewhere on the coast of Maine.

**Other Business-** There was a lot of discussion on what is happening with up-and-coming Municipal Managers. There are more and more managers coming into these key management positions with little to no municipal experience. There is also turnover of managers with no experience in municipal government. This could be a great opportunity for this association to help with training and guidance to new municipal managers. As we move more into 2023 there has been discussions on offering a mentoring program within the MMANH.

Rick Sawyer brought up having a bylaws committee to look over and review the bylaws for the Association. With the Executive Director in place this would be a great time to review the bylaws and if they need to be changed this would be a great time to do it. It was decided to wait a few more months to appoint a committee for this review.

Scott Dunn motioned to adjourn the meeting seconded by Joe Devine, motion passed 7-0.

The meeting adjourned at approximately 12:15.