Municipal Management Association of New Hampshire

Executive Board Minutes

September 15, 2023

The MMANH Executive Board met on September 15, 2023, via Zoom. In attendance were President Todd Selig, First Vice President Naomi Bolton, Second Vice President Joe Devine, Treasurer Matt Scruton Member, at Large Rick Sawyer, Past President Scott Dunn, and Executive Director Walter Johnson.

Absent- Secretary Ken Robichard

President Todd Selig call the meeting to order at 11:52 am.

The minutes of the MMANH meeting from August 18th, 2023. One correction was required to change 2-24 to 2024 on page 2 paragraph 5. A motion was made by Rick S. moved and Naomi B. seconded to approve the minutes as corrected. The motion passed 6-0.

**Treasures Report**-Treasurer’s Report was provided by Matt Scruton. The Association checking account and the NHPDIP Account total $91,760.67

Scott Dunn motioned Naomi seconded to accept the Treasurers report as presented, motion passed 6-0.

**New Members:** Application was received from Audrey Frazier who has moved from Effingham to Tuftonboro – S. Dunn moved, and R. Sawyer seconded. Approved 6-0

**Managers’ Report:** Walter reported he continues to work with some of the challenges of the website. He hasn’t heard from Gail since the last meeting with the Board. A booth space at the NHMA conference is included in our sponsorship and Walter is willing to man the booth during the conference. This may be an opportunity to talk with some managers/administrators who are not members and explain the benefits of a professional manager/administrator to elected officials in towns that don’t have one and to promote the fellows program. Some Board members may be willing to assist in covering the booth during the conference.

**Bylaws Review**- Rick Sawyer provided an update on his review of the Association bylaws. Rick explained again the conflict with the ICMA code of ethics tenant 7. “Refrain from all political activities which undermine public confidence in professional administrators. Refrain from participation in the election of the members of the employing legislative body” it is in the guidelines where this tenant clearly prohibits ICMA members from holding elected office which is an issue for small states like NH. After discussion, it was the consensus of the Board to take a position of not enforcing tenant. Tenants 1, 4,6,9,11 and 12 all will be proposed for amendments to reflect the updates that have been approved by ICMA. Todd moved and Scott seconded to present the amendments to the membership at the annual meeting in November and to have Rick and Walter work together to finalize the wording. So voted 6-0

**ICMA Conference:** Charlie Smith provided an update on the September conference**.** The conference app is now available, and a final list of NH attendees is being created as there appears to be two in existence now. There are some very good speakers lined up for the conference.

**Joint Meeting with Maine Managers Association** Save the Date for the December 1, 2023, workshop that will be held in Freeport Maine. Walter provided a save the date email to members recently. We are waiting for additional information from MMA and will pit it put ASAP. Hotel reservation information was also included in the save the date notice.

**2024 Officers Election:**  President Todd announced a slate of officers needs to be offered to the membership 30days in advance of the annual meeting on November 15th. The following slate was discussed:

President: Naomi

1st Vice president: Joe

2nd Vice president: Rick

Sec. Ken (?) (Todd to check with Ken)

Treasurer: Matt

Immediate past president: Todd

At large: (a request to members for interested candidates will be sent by Todd)

**ICMA Conference 2024:** Naomi has declined the opportunity to serve on the 2024 planning committee due to other commitments. Jon Frederick has agreed to serve in Naomi’s place. The Board approved Jon by consensus.

**Upcoming Meeting:** Joe reported that Carl Weber from Primex will host the October program at the Primex facility. The topic is cultivating effective Board and managers/administrators’ relationships.

**Other:** It was noted that positions are now open inNew Hampton, New Durham, and Cannan**.** Walter suggested it may be beneficial to have a list of the open positions on the MMANH website or a link to NHMA’s site.No decision at this time.

Motion to adjourn by Scott Dunn, seconded by Todd Selig, all in favor motion passed 6-0 at 12:42pm.