



# Municipal Management Association of New Hampshire

*"Public Betterment through Professional Management"*

## **President**

J. Michael Joyal, Jr.  
City Manager, Dover  
(603) 516-6023  
m.joyal@doover.nh.gov

## **First Vice President**

Carlos Baia  
Deputy City Manager –  
Development, Concord  
(603) 225-8595  
cbaia@concordnh.gov

## **Second Vice President**

Donna Nashawaty  
Town Manager, Sunapee  
(603) 763-2212  
donna@town.sunapee.nh.us

## **Treasurer**

K. Jeanne Beaudin  
Town Administrator, Belmont  
(603) 267-8300  
townadministrator@belmontnh.org

## **Secretary**

Walter Johnson  
Town Administrator, Holderness  
(603) 968-3537  
administrator@holderness-nh.gov

## **Member at Large**

David Owen  
Town Manager, Wolfeboro  
(603) 569-8161  
wolftwnmgr@metrocast.net

## **Past President**

Elizabeth A. Dragon  
City Manager, Franklin  
(603) 934-3900  
citymgr@franklinnh.org

## MMANH Executive Board Meeting 09/30/14

This meeting was held via telephone conference call.

Attendees: Mike Joyal, Donna Nashawaty, Carlos Baia, David Owen, Jeanne Beaudin and Walter Johnson.

Absent: Elizabeth Dragon

Meeting called to order by President Mike Joyal at 2:00PM.

## **FY15 Budget:**

The proposed FY15 Association budget was distributed to members of the committee via e-mail prior to the meeting. Jeanne Beaudin provided a brief review of the budget numbers. Questions were raised regarding the support from Health Trust and PLT for future conference scholarships and the intern program. In the past HT provided \$6000 to offset a portion of the NHMA Association annual admin fee (\$6480) and \$4500 towards the intern program and PLT contributes \$2500 in support. Jeanne will contact Wendy to confirm the support for FY15. Mike proposed the contingency amount be adjusted to \$1779 to balance the budget to 0. *Donna moved and Dave seconded to propose an FY15 Association a balanced operating budget of \$47,235 to the membership at the annual meeting in November unless the support from HT and PLT are significantly different than anticipated then another meeting will be call to make the necessary adjustments. Motion carried unanimously.* It was also agreed that Mike will send a letter to both Health Trust and PLT thanking them for their support and request they consider continuing their support for the future.

**By-laws Amendments:** A draft of the proposed amendments to the Association's by-laws for consideration at the annual meeting was distributed by Mike via e-mail prior to the meeting. The following amendments were discussed and agreed to:

- a. Name change: This will officially change the Association name from New Hampshire Municipal Managers Association to Municipal Managers Association of New Hampshire.
- b. Clarifying County Administrator/Manager's Membership: adding county where municipal administrators/managers are mentioned.



# Municipal Management Association of New Hampshire

*"Public Betterment through Professional Management"*

- c. Establishing an MMANH Ethics Committee: to establish a three person fact finding Ethics Committee to handle alleged code of ethics violations said committee members to be appointed by the Association President. After discussion it was agreed the committee members will not have to be ICMA members.
- d. A discussion regarding Section X Conflict of Interest Policy of the current by-laws that requires a 2/3 vote of the E-Board before payments to Board members over \$500 by the Association. This only occurs for reimbursements for expenses incurred on behalf of the Association as members are not compensated as E committee members. After much discussion no change was proposed at this time.

President Mike will make the changes to the draft agreed to today and will circulate via e-mail for final review.

**ICMA Regional VP Nomination:** The Board voted unanimously and enthusiastically to support Carlos Baia's nomination for ICMA Regional Vice President for 2016. All agreed Carlos will be a great regional representative!

**MMANH E-Board Member at Large Nomination:** President Mike requested possible nominations for the 2015 E-Board. Suggestions included Carter Terenzine of Moultonborough, Beth Fox of Keene, Brent Lemire of Northwood. It was agreed a member from a city and the southwestern part of the state would balance the Board. Donna agreed to contact Beth to see if she would be available and interested in the commitment.

The ICMA conference dinner with Maine will be bar-b-que on Monday evening.

Carlos reported the December conference will be in Portsmouth at the library on 12/05/14 and he is working with Bob O'Neil as a presenter. Bill O'Brien is also a possibility if Bob's schedule prevents him from coming.

Meeting adjourned at 3:10pm

Respectfully submitted,  
Walter Johnson, Secretary  
Approved: 10/17/14