

MMANH Executive Board Meeting 9-18-15

Attendees: Carlos Baia, Donna Nashawaty, Walter Johnson, and Dave Owen

The meeting was convened by President Carlos Baia at 11:30 AM at the offices of the New Hampshire Municipal Association in Concord.

Approval of the Minutes of the August 6, 2015 Board meeting

Donna Nashawaty moved to approve the minutes of the August 6, 2015 meeting of the Executive Committee of the Municipal Management Association of New Hampshire, which was conducted via conference call. Walter Johnson seconded the motion, and it was unanimously approved.

Ratification of New Members

The applications of three new members, Mrk Decoteau (Waterville Valley), Sally Theriault (Hampstead) and James O'Mara (Amherst), needed to be ratified. It was moved by Donna N., and seconded by Walter J. to ratify these new members, and the motion was unanimously approved.

ICMA Conference—State Dinner Update

Donna N. reported that we have 70 signed up to attend our State association dinner at the ICMA Conference, including 6 from Vermont, 21 from Maine, and 43 from New Hampshire.

December Joint Program with Maine—Update

Donna N. reported that she has been coordinating with her counterparts in Maine, and so far we have three topic areas for the December joint Maine/NH workshop, including human resources (dealing with difficult employees, hiring and firing, etc.), collaboration between towns, which will feature 3 Maine managers who have done some joint programs/services; and a roundtable discussion. A firm location for this event has not been decided upon yet, but the tentative date for it is the first Friday in December (December 4, 2015).

Salary Survey Follow-up:

It was agreed that doing a new salary survey among the Association's membership is a priority for the Association. Donna N. stated her view that in order for the salary survey to be complete and successful, we need someone to follow-up with the members to get their surveys completed and submitted, possibly a member of our Board. It was agreed to put this item on the agenda of the next meeting for further discussion when we have a full attendance.

2016 Proposed Slate of Candidates

Carlos B. stated that we will have two vacancies on the Board that need to be filled, in addition to having Mike J. come back for another year on the Board. He agreed that Karen Anderson of Greenland has agreed to accept one of the open positions. That leaves one position that needs to be filled for next year. Dave Stack of Bow was mentioned as a possibility for the other position,

and Carlos agreed to reach out to Dave Stack. He will present the new slate of candidates for board members and officers of the Association at the Annual Business Meeting in November.

2016 Proposed Budget

Walter J. provided an updated budget for 2016, with updated revenues. The MMANH's proposed budget for 2016 is based on revenues and expenditure of \$46,520. It was moved to put this budget forward to the membership for approval by Donna N., with Dave O. seconding it, whereupon it was unanimously approved.

Old/New Business: Carlos B. announced that the NHMA conference will be on Thursday and Friday, November 19th and 20th. He pointed out that this is a change from past years when the conference was usually midweek, on Wednesday and Thursday. Carlos also shared news from his quarterly conference call with ICMA that the Association has broken the 10,000 member mark for the first time, with 10,300 members, and a huge turnout is expected at the annual conference in Seattle. It was also discussed that the December topic for our Association's December meeting is to be determined.

Adjournment With nothing else to discuss, the meeting was adjourned at 11:53 AM.

Respectfully submitted,

David Owen, Secretary.