



# Municipal Management Association of New Hampshire

*"Public Betterment through Professional Management"*

## **President**

Thomas J. Aspell Jr.  
City Manager, Concord  
(603) 225-8570  
taspell@concordnh.gov

## **First Vice President**

Scott Dunn  
Town Administrator, Gilford  
(603) 527-4700  
sdunn@gilfordnh.org

## **Second Vice President**

Walter Johnson  
Town Administrator, Northwood  
(603) 942-5586  
wjohnson@northwood.nh.us

## **Treasurer**

Naomi Bolton  
Town Administrator, Weare  
(603) 529-7535  
nbolton@weare.nh.gov

## **Secretary**

Todd Selig  
Town Administrator, Durham  
(603) 868-5571  
tselig@ci.durham.nh.us

## **Member at Large**

Joseph R. Devine, Jr., CPM  
Town Administrator  
Town of Henniker  
(603) 428-3221 x105  
josephdevine.henniker@tds.net

## **Past President**

Laura Buono  
Town Administrator, Hillsborough  
(603) 464-3877 x222  
laura@hillsboroughnh.net

## Municipal Management Association of New Hampshire (MMANH)

### Executive Board Worksession

### Minutes

March 19, 2021

The MMANH Executive Board met on March 19, 2021, at 11:30 AM virtually via Zoom, due to the Covid-19 pandemic. In attendance were 1<sup>st</sup> Vice-President Scott Dunn, 2<sup>nd</sup> Vice-President Walter Johnson, Treasurer Naomi Bolton, Secretary Todd Selig, and Past President Laura Buono. Absent were President Tom Aspell and Member at Large Joe Devine.

MMANH members present included: David Salois, Jeanne Beaudin, Neil Irvine, Kevin Smith, Kim Kleiner, Lori Radke, Donna Nashawaty, John Shannon, Bob Belmore, Rick Sawyer, Dave Caron, Steve Fournier, Nicole MacStay, David Stack, and Bill Herman. Emeritus member Paul Deschaine was in attendance. Beth Galperin from NHPDIP and Tammy St. Gelais from the NH Bond Bank were present.

Tom Aspell was in attendance at the ICMA N.E. Regional Conference so Scott Dunn ran the meeting.

Guest speakers included: Jessica Cowles from ICMA. NH Covid-19 Vaccine Distribution Coordinator Perry Plummer and Director Jenn Harper from NH Office of Homeland Security and Emergency Management attended later in the meeting to speak about the state's ongoing pandemic vaccination program. Peter Clark and Madison Lightfoot joined at the end of the meeting from US Senator Shaheen's Office to update on Covid-19 pandemic relief funding.

Walter Johnson made a motion to approve the minutes from February 19, 2021 with one minor correction, seconded by Laura Buono, and approved unanimously.

Naomi Bolton provided a Treasurer's Report for February 2021. The ending balance as of February 28, 2021 was \$97,522.72. There had been a check written to NHMA for ongoing support services and around \$2 expended on postage. Walter Johnson moved to accept the report, seconded by Laura Buono, and approved unanimously.



# Municipal Management Association of New Hampshire

*"Public Betterment through Professional Management"*

Walter Johnson updated the group that Tom Aspell had conveyed there were four applicants for the MMANH Executive Director search process to date.

Todd Selig moved to accept the MMANH member applications for Sara Gravell of Rindge and Charles Smith from Moultonborough, seconded by Walter Johnson, and approved unanimously.

ICMA Ethics Advisor Jessica Cowles provided an overview concerning the ICMA ethics review process. There was Q&A.

The group discussed possible approaches for the MMANH Annual Conference. Consistent with feedback from some members at the February meeting, Scott Dunn noted he did not favor a virtual event. There was discussion that a survey may be sent out to better gauge member preferences. Donna Nashawaty pointed out that we should be sure to take into consideration the timing for the Annual ICMA Conference this fall so there is not a scheduling conflict between the two or too much time away from the office at that busy time of year. The Maine managers are tentatively planning a joint meeting in December, but this would simply be a monthly meeting with a joint program. The board will continue to monitor as the pandemic vaccination rollout process continues and the CDC and other health agencies update health guidance.

There was about 10 minutes of roundtable discussion concerning what is going on in member communities.

Jennifer Harper and Perry Plummer returned to provide another good overview on the state's vaccine rollout program and hosted an informative Q&A with members. Jenn and Perry offered to return as/when needed.

Staff Members Peter Clark and Madison Lightfoot joined the meeting representing US Senator Shaheen's Office to update on Covid-19 pandemic relief funding. While we know significant sums of monies will be targeted to states and localities (and to specific capital projects within municipalities), there is very little information concerning how to access the funds at this time.

Our next MMANH board meeting will be April 16<sup>th</sup>.

The meeting adjourned at 1:06 PM.

Respectfully Submitted,

Todd Selig, Secretary