

**MUNICIPAL MANAGEMENT ASSOCIATION OF NEW HAMPSHIRE**

# 2021 Annual Conference



**September 15-17, 2021**

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**Sheraton Harborside  
Portsmouth Hotel**



An affiliate of ICMA

**Municipal Management Association of New Hampshire**  
*"Public Betterment through Professional Management"*

# OVERNIGHT ACCOMODATIONS

To make your reservations at the Sheraton Harborside Portsmouth Hotel, please register online. The reservation link is below. If you have questions or need help with the link, please do not hesitate to ask. Association room rate is \$189 per night. **You must reserve your room on or before Tuesday, August 24, 2021.**

[Book](#) your group rate for **Municipal Managers Association of NH**

**Guest Parking:** The Sheraton Harborside Portsmouth Hotel is pleased to offer a choice of parking options for your guests. The hotel offers a parking rate of \$25.00 per night for self-parking in our gated parking lot and a \$30.00 parking rate for valet service. Guests not staying overnight but attending events are subject to a daily parking rate of \$3.00 per hour for self-parking or \$9.00 per day which may only be charged to the Group's master account. The hotel gated lot is located directly across the street from the hotel's main entrance. Based upon business demands, the lot may reach capacity. Should this happen during the event, guests may utilize on-street metered parking or one of the city's parking garages downtown.

Situated in the heart of Portsmouth's historic downtown district, on the Piscataqua River, the hotel is moments away from an excellent array of attractions. Located near the University of NH and featuring an array of flexible venue space, the hotel is also a premier event and meetings destination in Portsmouth, NH and offers a variety of amenities:

- Sheraton Fitness Center
- Business Center
- Sheraton Club
- Heated Indoor Pool



MUNICIPAL MANAGEMENT ASSOCIATION OF NEW HAMPSHIRE

# 2021 ANNUAL CONFERENCE

SEPTEMBER 15-17, 2021\* SHERATON HARBORSIDE HOTEL \* PORTSMOUTH, NH

## PROGRAM OF EVENTS

### WEDNESDAY, SEPTEMBER 15

**6:00 p.m.** Meet in lobby for an informal dinner at local sports pub



## THURSDAY, SEPTEMBER 16

**7:00 a.m. Breakfast Buffet (Sheraton Harborside Hotel)**

**8:30 a.m. Welcome Remarks**

Thomas Aspell, President of MMANH

**8:45 a.m. Civic Engagement**

*Presented by UNH Carsey School*

**10:15 a.m. Break**

**10:30 a.m. Prioritized Leader**

*Presented by Carl Weber, Primex*

There is an old saying: “As the leader goes, so goes the company” Organizations can only reach levels of health, productivity, and culture if their leaders model behaviors worth following. The journey of a leader who wants to motivate or inspire others begins with “knowing thyself” and determining if that leader’s priorities are in order and are well developed. To create an empowering culture that inspires employee achievement at all levels each leader needs to consider how their style both contributes to or detracts from this culture. Organizations known for an empowering culture hold fast to 5 key priorities:

**Purpose**—The vision to see, articulate and go for a compelling future.

**People**—The level of health and productivity we have with our colleagues and connections.

**Pace**—Discerning how quickly or slowly the organization and its personnel need to move to sustain long-term success, maximize opportunities, and grow.

**Perception**—Choosing a growth mindset and staying open to creative solutions and new ideas.

**Profit**—The effective management, investment, and release of an organization's resources.

This session will help each participant gain insight into their strengths and weakness in each of the 5 Key Priorities and their respective order through an assessment that will create a baseline for each leader and establish strategies for improvement.

Pre-Session Assessment—Participants will receive a link to take the Prioritized Leader assessment (approx. 20 minutes). Please remember to bring your assessment to the session.

**11:45 a.m. Lunch Buffet (Sheraton Harborside Hotel)**

## THURSDAY, SEPTEMBER 16 CONTINUED

### Afternoon Group Activities

Isle of Shoals Cruise & guided tour (11:55 a.m. boarding/12:25 p.m. depart)

Golf (Pease Golf Course-Tee off at 12:26 p.m.)

Strawberry Banke-walking tour

Explore Portsmouth and the surrounding area on your own or sign up for the group activity. See the registration form to sign up for the activity you are most interested in.

**6:00 p.m. Cocktail Reception (Sheraton Harborside Hotel)**

**7:00 p.m. Dinner (Sheraton Harborside Hotel)**

## FRIDAY, SEPTEMBER 17

**7:00 a.m. Breakfast Buffet (Sheraton Harborside Hotel)**

**9:00 a.m. Legal Issues on Bonds Finance and Municipal Broadband Infrastructure**

*Presented by Drummond Woodsum*

**10:30 a.m. Break**

**10:45 a.m. Legal Issues on Personnel Records and RSA 91-A**

*Presented by Drummond Woodsum*

**12:00 p.m. Conference Adjourns**



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**Municipal Management Association of New Hampshire**

*"Public Betterment through Professional Management"*



MUNICIPAL MANAGEMENT ASSOCIATION OF NEW HAMPSHIRE

# 2021 ANNUAL CONFERENCE

We look forward to seeing you in Portsmouth!  
The conference registration form is on the next page.

Thank  
you



**Municipal Management Association of New Hampshire**

*"Public Betterment through Professional Management"*

# MUNICIPAL MANAGEMENT ASSOCIATION OF NEW HAMPSHIRE 2021 ANNUAL CONFERENCE REGISTRATION FORM

You must pre-register for the conference by Friday, September 3, 2021.  
Registration fees include meals, materials and admission for the member and one guest.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Municipality/Organization: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Guest Name: \_\_\_\_\_

## CONFERENCE REGISTRATION:

### Please check which day(s) you will attend:

Wednesday  
 Thursday  
 Friday

### Cost per day:

\$80 Members and Spouses  
\$140 Non-Members

### Three day rate:

\$160 Members and Spouses  
\$250 Non-Members

Total Amount Due: \$ \_\_\_\_\_

**Please email this form no later than**

**September 3, 2021, to:**

[mmanh@nhmunicipal.org](mailto:mmanh@nhmunicipal.org)

**Or register online at:**

<https://managersnh.wufoo.com/forms/2021-mmanh-september-conference/>

**Please make checks payable to: MMANH**

**and mail to:**

**25 Triangle Park Drive  
Concord, NH 03301**

For questions, please contact  
Ashley Methot

Email: [mmanh@nhmunicipal.org](mailto:mmanh@nhmunicipal.org)

Phone: 603.230.3350

## THURSDAY AFTERNOON GROUP ACTIVITY

*Compliments of MMANH for conference registrants*

Please indicate the total number of people attending the event of your choice below:

### **Golf**

This activity will take place at Pease Golf Course. **Tee off time is 12:26 p.m.** Please indicate the number of players in your party i.e., you (1) or you and your guest (2).

### **Isles of Shoals Cruise and Walking Tour**

This is a 5-minute walk from the Sheraton Harborside Hotel. **Boarding Time: 11:55 a.m.** The ship will be departing at 12:25 p.m. and returning at 4:15 p.m. Please indicate the number of people in your party i.e., you (1) or you and your guest (2). **Final Numbers are due to cruise line by August 30<sup>th</sup>.** Spend the day on Star Island. This cruise lets you experience the Isles of Shoals & Portsmouth harbor tour, the Star Island Walking tour! You'll spend approximately 4 hours exploring Star Island. Participation in the Walking Tour is optional.

*Continued reverse side.*

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**THURSDAY AFTERNOON GROUP ACTIVITY CONTINUED**

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**\_\_\_\_\_ Strawberry Banke**

Participants can do this whenever. Strawberry Banke Museum is a 10-acre campus dedicated to bringing 300+ years of history to life, from Indigenous history to the present day, in the Puddle Dock neighborhood. Tour **historic houses** on their original foundations, meet engaging **costumed roleplayers**, watch **traditional crafts demonstrations**, and explore **historical gardens and landscapes**. The museum is a place for children, adults, multi-generational families, and groups to gather and explore.

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**MEAL REGISTRATION**

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*Please indicate number of meals needed for each day.*

**Wednesday**

**An informal dinner will take place at a local pub, please meet in hotel lobby at 6pm.**

\_\_\_\_\_ Total Number of People for Dinner.

**Thursday**

\_\_\_\_\_ Total Number of People for Breakfast (Sheraton Harborside Hotel)

\_\_\_\_\_ Total Number of People for Lunch (Sheraton Harborside Hotel)

**Thursday Dinner**

**Dinner will take place at Sheraton Harborside Hotel**

*Dinner Choices:*

\_\_\_\_\_ Haddock

\_\_\_\_\_ Filet Mignon

\_\_\_\_\_ Mediterranean Chicken

**Friday**

\_\_\_\_\_ Total Number of People for Breakfast (Sheraton Harborside Hotel)

**Please indicate if you have any dietary restrictions or require any special accommodations:**

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