



Municipal Management Association of New Hampshire

"Public Betterment through Professional Management"

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MMANH Executive Board Meeting: 4/19/2013

Attendees: Elizabeth Dragon, Mike Joyal, Donna Nashawaty, Russ Dean, and Guy Scaife

Absent: Carlos Baía, Jeanne Beaudin

Meeting called to order by President Elizabeth Dragon at 11:25 AM.

Minutes of the 1/18/2013 meeting were unanimously approved.

The board resumed discussion from the previous meeting regarding MMANH's affiliate services cost being funded by LGC and the method that this transaction is being identified on our financial statement. Donna Nashawaty received correspondence on March 1, 2013 from NHMA, Judy Silva indicating that NHMA would be invoicing our organization monthly for affiliate services, the full year cost is \$6,480. This amount is planned to be offset by two contributions to MMANH in the amount of \$3,240 from LGC Health Trust, and an additional \$3240 from LGC Liability Trust, resulting in no cost to the organization for affiliate services. Concern from several members was expressed regarding the proposed process. Donna Nashawaty motioned to suspend payment for now and to request an LGC representative meet with the Executive Board to discuss the financial arrangement and to explain the logic in the proposed process. The motion was seconded by Mike Joyal, approved by a vote of 5 to 0. Donna Nashawaty will attempt to arrange for an LGC representative to meet with the Executive Board at the May meeting.

The current financial statement was reviewed; Mike Joyal motioned to accept the report as presented, the motioned was seconded by Russ Dean, motion passed 5 to 0.

Mike Joyal gave an update on the upcoming ICMA Conference in Boston. He is still looking for speakers and requested those members interested to please contact him. Current estimates are 65 to 75 New Hampshire attendees and 20 Maine attendees for the dinner cruise; the dinner will be buffet style.



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Elizabeth Dragon briefly discussed the various communications that are sent via the manager's list serve, the content in some messages are questionable. All should be mindful that this email traffic is subject to right to know laws. There was a brief discussion about the administration of the service moving to a NHMA staff member but the consensus was to leave the administration with the current volunteer, Jessie Levine.

Elizabeth Dragon briefed the board on the suggestion by Brent Lemire that the Palace Theater was a possible group outing locations and that discount tickets for a group event were available. Elizabeth will contact Brent and suggest that the board would be supportive of this type of social activity if he would be willing to serve as organizer.

The group reviewed the letter drafted by Jeanne Beaudin regarding sponsorships for our annual conference. Carlos Bias, although not present today, did email his suggested edits for the letter. The group felt the edits suggested by Carlos should be incorporated in the final draft. Donna Nashawaty suggested that once the drafts have been incorporated that the letter be sent out as soon as possible. Our typical sponsors are accustomed to donating around this time of year for the June conference and she was concerned if the letter was sent later than usual we would lose sponsors. Elizabeth Dragon agreed to contact Jeanne Beaudin to pass on this information.

Future meeting agenda Items & training-

Elizabeth Dragon spoke about an offer from LGC Health trust to present at one of our monthly meetings regarding Healthcare reform. Donna Nashawaty commented that she felt this would be a timely topic. Mike Joyal agreed to ask our June speaker (Kate McGovern) if they would mind coming in October instead so that we could have the healthcare reform discussion in June. Russ Dean suggested that maybe someone could come in with Darlene Simmons from LGC to talk about union and non-union obligations regarding healthcare reform. Mike Joyal updated the group on the planned topics for the remainder of the year. He indicated that he was only looking for a speaker for October and changing Kate McGovern will address this opening. Mike Joyal further stated that he still needs to follow-up with Maine in regards to our joint meeting in December.

Elizabeth Dragon asked if there was any other business to come before the board. There was a question about membership dues and whether or not dues are down this year. Donna Nashawaty agreed to look into the dues. Elizabeth Dragon asked the board members if there was something that we wanted to focus on this year as an association. Russ Dean said that he would like to see us work on a mentoring program to supplement our internship program. Mike Joyal said that he would like us to work on reaching out to new members to offer more peer support. Elizabeth Dragon discussed the youth government program partnered with the Elks



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organization in Franklin. Donna Nashawaty suggested filming pieces of the youth government events and uploading to you tube as a way to encourage ideas for mentoring in other communities. Elizabeth Dragon suggested encouraging a discussion over the list serve about types of mentoring activities that occur in various communities as a way to share ideas and encourage mentoring.

Meeting was adjourned at 12:20pm.

Guy Scaife