



New Hampshire Municipal Management Association

"Public Betterment through Professional Management"

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Executive Board Meeting Local Government Center February 18, 2011 11:30 a.m.

In attendance: Jill Collins, Russ Dean, Mike Joyal, Carlos Baía, Donna Nashawaty,

Absent: Elizabeth Dragon, Steve Fournier

Meeting called to order at 11:45 a.m.

Minutes of the 1/21/11 Executive Board Meeting

Mr. Dean moved approval. Seconded by Ms. Nashawaty

No discussion.

Approved 5-0

Financial Report

Mr. Joyal noted that the LGC was converting their accounting system and, as such, the full financial report was unavailable. Mr. Joyal did, however, provide the information he had on-hand which noted that based on a nearly complete picture of receipts and expenditures, it appeared that the NHMMA in 2010 showed year-end income in excess of \$4,000 and a subsequent checkbook balance of approximately \$17,000.

NHMMA Annual Conference Update

Mr. Dean indicated that the Mountain View Grand Resort has been confirmed. He was invited to take a tour of the property. He hopes to schedule speakers for the program later this month.

Ms. Nashawaty indicated that she would send the sponsorship request letters out in the first week of March.



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Mr. Dean inquired as to the protocol for offering complimentary rooms for program speakers or donors. Mr. Joyal indicated that based on past practice only the speaker was provided a complimentary room. Donors would have a complimentary meal based on their donation level.

Mr. Dean asked what the budget was for the conference. Mr. Joyal responded that it was approximately \$12,000.

Report on the Fellowship Program

Mr. Baía indicated that he will send out the notices and applications for the Fellowship program in early March and will likely establish a deadline of mid to late April consistent with years past.

NHGFOA

Ms. Nashawaty stated that Jean Beaudin wants to invite the managers to a NHGFOA meeting on April 7th to review the proposed MS Form reporting categories. Mr. Baía asked if the members already had a copy of what was being proposed. Ms. Nashawaty indicated that Ms. Beaudin was seeking an endorsement from the Executive Board prior to sending it out to the membership.

Ms. Collins recommended that the membership be made aware that a report is forthcoming.

Mr. Joyal asked if there would be an on-line survey associated with this proposal. Ms. Nashawaty suggested asking LGC staff for assistance with such a survey. Ms. Collins agreed.

UNH-MPA Students

Ms. Collins opened the floor to the contingent of UNH-MPA students in attendance courtesy of Tom Mahon. The students and the Board did self-introductions.



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ICMA Northeast Summit

Ms. Collins noted that she was going to try to attend this event as NHMMA President. However, if unable, she wanted to see if Mr. Dean could attend in her stead. Mr. Dean indicated that he would check his availability for that time period.

Meeting adjourned at 11:55 a.m.

Respectfully submitted,

Carlos P. Baía
Secretary