



Municipal Management Association of New Hampshire

"Public Betterment through Professional Management"

MMANH Executive Board Meeting – March 18, 2016

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Past President

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Attendees: Donna Nashawaty, Carlos Baía, Walter Johnson, Karen Anderson, Julie Glover, Beth Fox

Absent: Mike Joyal

Meeting called to order by President Donna Nashawaty at 11:30 AM.

1. MINUTES

Minutes of February Business Meeting

Walter Johnson MOTIONED to approve the February minutes.

Julie Glover SECONDED VOTE: UNANIMOUS

2. MONTHLY FINANCIAL REPORT

The Financial Report was not available for review. Beth reported that she has filed for an extension with the IRS for the annual report. Our cash balance exceeded \$50,000 on 12/31/15.

3. NHMA ASSOCIATE MEMBER SERVICE AGREEMENT

The member service agreement has increased by \$1,050 for 2016. The Board had decided to see if Health Trust and Primex would increase their sponsorship.

Primex was asked to support a fellowship that we had lost from NHMA/Property-Liability Trust. Tye Gagne, Primex was very supportive and said that they want to strengthen the ties with the Manager's and have more interaction. They suggested we could meet at their facility and/or hold training events there. Rather than specifically support the services agreement, they would like to increase their assistance to \$3,000, designated as special programming.

Health Trust will continue to assist us and in conjunction will provide the written statement "Health Trust believes that there is an important benefit to New Hampshire municipalities based on having an active and vibrant association which provides education, development and networking opportunities to municipal managers enabling them to better serve municipal governments and taxpayers. The Municipal Managers Association of New Hampshire (MMANH) fulfills this important function and Health Trust is pleased to provide sponsorship for support services to facilitate the operation of MMANH."



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Donna recommended the following response "MMANH acknowledges and in recognition of the sponsorship that Health Trust provides, MMANH will provide special recognition at the state annual conference and a discounted registration rate if Health Trust decides to send a representative to the annual conference. Since sponsors that contribute \$500 or more are invited to attend the dinner with the association on Thursday evening, as part of our annual sponsorship Health Trust will automatically be included. If Health Trust wishes to participate in MMANH as an associate member, Health Trust will fill out the application and pay the fee."

Health Trust had been contributing different amounts for different purposes and will combine that into one sponsorship of \$18,000. Donna said that she may reach out to them to increase that amount to \$20,000.

The revenue would be accounted for in our annual budget process. We will need to make sure that both Health Trust and Primex have logos on our materials and are recognized at the dinner and Conference.

Walter Johnson MOTIONED to authorize the chairman to sign the NHMA Service Agreement for 2016.

Carlos Baia SECONDED

VOTE: UNANIMOUS

Website Update: Included in the cost breakdown of the Services Agreement is time spent on website management. With the change to VTS, there will be less time involved for NHMA staff. Donna said that she had some trouble incorporating our logo into the header of the website and is suggesting a slightly modified logo for the Board to consider. There were no objections to the modified logo.

4. ANNUAL CONFERENCE UPDATE

Walter said that the location for the annual conference (June 8-10) has been confirmed for the Mountain Club at Loon. Dinner on Wednesday evening will be at the Woodstock Inn. A list of activities for Thursday afternoon is being put together now. Julie reported that the sponsorship letters will be going out soon and asked if anyone had new sponsors to consider to get the information to her.

For ICMA the date is September 25-28 in Kansas City. The hotel costs are \$139-\$179 per night. The host hotel is the Marriot and there are several others in close proximity. Registration opens on-line June 2nd.

Meeting adjourned at 12:12 PM.
Minutes taken by Karen Anderson

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