



Municipal Management Association of New Hampshire

"Public Betterment through Professional Management"

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MMANH Executive Board Meeting: 5/17/2013

Attendees: Mike Joyal, Carlos Baia, Jeanne Beaudin, Russ Dean, and Guy Scaife
Absent: Elizabeth Dragon, Donna Nashawaty

Meeting called to order by Vice President Mike Joyal at 11:40 AM.

Minutes of the 4/19/2013 meeting were unanimously approved.

The Finance Report and discussion was deferred to the next meeting.

There was a follow-up discussion regarding Affiliate Group Services fee and LGC Sponsorship. Donna Nashawaty had earlier contacted Judy Silva, interim Director of NHMA, and Judy provided in an email to Donna the following information regarding the sponsorship:

"LGC believes there is an important benefit to New Hampshire municipalities in having an active and vibrant association which provides education, development, and networking opportunities to municipal managers, enabling them to better serve municipal governments and taxpayers. The Municipal Managers Association of New Hampshire (MMANH) fulfills this important function, and LGC is pleased to provide a sponsorship for association management services to help support and facilitate the operations of MMANH."

Donna Nashawaty was not able to attend today's meeting but she provided the following comments in a 5/10/13 email to Board members:

"Relative to the agenda, I am on the record that the affiliate sponsorship statement is fine. If anyone has any further questions about it I can contact Judy to work out but if approved the eboard should change the budget item on the receipt side of the financials to have Sponsorship-Administrative Services \$6,480 and remove in-kind contributions of \$5,275. On the expenditure side of the financials, NHMA administrative services line instead of in kind expenses and that amount changes to \$6,480.....thereby increasing the overall budget by \$1,205. I will forward the end of month April financials shortly, I haven't received them yet."



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After further discussion the board agreed to the arrangement as defined by Judy Silva above. Jeanne Beaudin made a motion to amend the budget as outlined above by Donna Nashawaty, seconded by Russ Dean, the motion passed 5 to 0.

Mike Joyal gave an update on the upcoming ICMA Conference in Boston. The dinner cruise is all set and the conference program will be sent out soon. He requested board members to encourage others to attend. Mike will soon be sending out a notice of our scholarship program and the associated application for members who may want to apply for funding assistance to attend the ICMA conference.

Jeanne Beaudin reported that fund raising for the ICMA Conference is underway, we currently have a \$1000 committed toward our goal of \$12,000. Erica Johnson (NHMA staff member) is providing updates as responses come in.

Carlos Baia gave an update on the Fellowship Program. He was disappointed to have received only two applications, one resides in the North Country and is not able to travel very far and the second applicant is a repeat recipient from last year and in the process of job searching. Carlos plans to potentially seek additional applicants; he will be speaking with his contact at UNH and will update the Board at the next meeting.

All members were reminded that due to no summer conference this year, we will be having a meeting next month, the date is June 21st.

Meeting was adjourned at 12:15pm.

Guy Scaife