



Municipal Management Association of New Hampshire

"Public Betterment through Professional Management"

President

Laura Buono
Town Administrator, Hillsborough
(603) 464-3877 x222
laura@hillsboroughnh.net

First Vice President

Thomas Aspell
City Manager, Concord
(603) 225-8570
taspell@concordnh.gov

Second Vice President

Scott Dunn
Town Administrator, Gilford
(603) 527-4700
sdunn@gilfordnh.org

Treasurer

Walter Johnson
Town Administrator,
Moultonborough
(603) 476-2347
wjohnson@moultonboroughnh.gov

Secretary

Todd Selig
Town Administrator, Durham
(603) 868-5571
tselig@ci.durham.nh.us

Member at Large

Naomi Bolton
Town Administrator, Weare
(603) 529-7535
nbolton@weare.nh.gov

Past President

Julie Glover
Town Administrator, Lee
(603) 659-5414
townadministrator@leenh.org

Municipal Management Association of New Hampshire
(MMANH)
Executive Board Meeting
Minutes
May 22, 2020

The MMANH Executive Board met on May 22nd at 10:30 AM virtually due to the Covid-19 pandemic. In attendance were President Laura Buono, 1st Vice President Tom Aspell, 2nd Vice-President Scott Dunn, Treasurer Walter Johnson, Past President Julie Glover (joined the call at 10:50 AM), and Secretary Todd Selig. Absent: At-Large Board Member Naomi Bolton

Walter Johnson moved the adoption of the draft minutes from March 20, 2020 and April 24, 2020, with minor corrections, seconded by Scott Dunn, and unanimously approved.

Walter Johnson provided an updated Treasurer's Report for April 2020 (Citizens Bank statement 4/1/20-4/30/20). We have a balance of \$91,531.34. A motion to approve was made by Scott Dunn, seconded by Laura Buono, and passed unanimously. Walter noted that he has removed some inactive members from the list of past due membership accounts and that we have begun to receive some overdue membership and monthly meeting payments but that we're about \$1,600 behind on membership dues collections. Revenues are down overall this year due to our not holding a summer conference, but there are no summer conference expenditures either.

Walter Johnson reported on an upcoming virtual membership meeting that will feature several MMANH members who will touch upon perspectives and strategies relating to reopening municipal facilities in light of Covid-19. It is tentatively scheduled for June 5th or June 12th. We will initially try for June 5th. Walter will include some big/small communities. Scott Meyers in Laconia has already agreed to be one of the speakers and Scott Dunn from Gilford another. More to come as this program comes together. Laura Buono will get out a "save the date" announcement next week to the MMANH membership.

Laura Buono reported that ICMA will be transitioning to a virtual conference for 2020 due to the pandemic.



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There were no pending MMANH applications to approve.

The 2020 MMANH annual conference has at this time tentatively been pushed to fall but this will be fluid depending upon the course of the pandemic, etc. Do we want to have it? There was discussion. For now, it's really on hold. Most conference centers are not opening until 2021. Tom Aspell indicated he has tentatively cut conference money from Concord's proposed budget next year to offset costs due to the economic impacts of the pandemic. Walter Johnson suggested investigating whether we could have some NHMA Annual Conf. segments focused on managers instead of hosting our own MMANH conference as a possibility. There was conversation about perhaps meeting at Hampton Beach, Ellacoya State Park, Mt. Major, etc. for an informal social outing/get together for association members. "Misery loves company." Maybe just find a time to be together.

Walter Johnson discussed trying to proactively be more transparent with MMANH financials and whether it would be possible to post them on the association web site. He has spoken with Ashley Methot at NHMA concerning web site postings. Some changes need to be made for the MMANH web site to accomplish this. There was discussion about whether a board member would be willing to take on this responsibility as a backup with Ashley Methot in case Ashley was not available. The web site is on the Civic Plus platform. Julie Glover uses Civic Plus in Lee and graciously volunteered to do so.

There was discussion about the Executive Director position proposal. Scott Dunn has made a couple of additional changes to the draft job description based on feedback received from the MMANH membership. Walter Johnson will do a little more legwork on what we'd need for hours, pay, etc. to bring back to the membership as part of our 2020 annual meeting this fall.

The meeting was adjourned at 11:16 AM.

Respectfully Submitted,

Todd Selig, Secretary