

# NEW HAMPSHIRE MUNICIPAL MANAGERS ASSOCIATION MEETING MINUTES

Friday, September 21, 2007

**Present:** John Scruton; Jessie Levine; Sue Desruisseaux; Julia Griffin

**Absent:** Russ Dean; Steve Fournier; Jill Collins

- Bills from ICMA: We agreed to pay the subsidized membership invoice per previous board vote, but did not have record of a promise to ICMA regarding \$400 annual payment to the Professional Department Fund.
- Affiliate Group Agreement: Sue signed the affiliate group agreement and clarified that they will get us a contact list of LGC affiliate staff (who's doing what). Also discussion about authorization to sign checks. The only two times we've needed checks is at the ICMA Conference and NHMMA Conference. Staff recommended four total: two on LGC staff and two on Exec Board (president and treasurer). Financial services will send accounting questionnaire at the end of December, due in January. Julia recalls completing it during her term. Sue made sure staff knew that there would be a change of board members in November.
- NHMMA June Conference: John has 8 of the Glaser books left over from the June conference and asked what to do. Sue said that first, we should check with members who had attended or signed up for the conference to see if they picked up their book. Then, John will send an e-mail to the NHMMA list serve asking if anyone wants a copy of the book.
- NHMMA list serve: Jessie noted that as owner of the list serve, she gets hundreds of spam e-mails and she is looking into another version.
- ICMA Center for Performance Measurement: Mike Joyal brought a request to the board about subsidizing the cost to municipalities. John asked if this is similar to what Jim Howard and GFOA are doing and whether this would duplicate. Julia said they are not doing performance measurement but economic indicator measurement as tools for financial planning, as opposed to more traditional TQM performance measurement. John said he is not sure NHMMA should subsidize. Question about whether Joyal meant for NHLGC or NHMMA to provide support.
- Dinner at ICMA Conference in Pittsburgh: Dinner will be at the Grand Concourse, a historic railroad station, a long walk or short ride from the hotels. Decision is the NY Strip Steak and Grilled Chicken/Salmon combo, and also the Pasta Primavera prepared veggie (oil & garlic). Dessert is chocolate pate. John will get people signed up today, as he needs a number by the end of next week.
- By-Law Amendments: The Board discussed amending the by-laws to reflect the split between the secretary & treasurer positions. A mailing will go out before the annual conference.
- The NHMMA Board signed

NHMMA Exec Board meeting concluded at 12:00 PM.

NHMMA regular meeting: Sue opened the meeting at 12:30 PM. Sue reviewed the above topics with the membership and read the by-law changes, and noted the annual meeting would be Thursday of the LGC annual conference at 3:45 PM, with no competing workshops. Julia distributed NH Center for Public Policy report on the retirement system and Pam Brenner updated the membership on the Retirement Commission activities.

Respectfully Submitted,

Jessie Levine  
2nd vice president