



# Municipal Management Association of New Hampshire

*"Public Betterment through Professional Management"*

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Municipal Management Association of New Hampshire  
(MMANH)  
Executive Board Meeting  
Minutes  
February 21, 2020

The MMANH Executive Board met on February 21, 2020, at 11:30 AM at the Local Government Center in Concord, NH. In attendance were President Laura Buono, 1<sup>st</sup> Vice-President Tom Aspell, 2<sup>nd</sup> Vice-President Scott Dunn, Treasurer Walter Johnson, At-Large Board Member Naomi Bolton, Past President Julie Glover, and Secretary Todd Selig (who arrived at approx. 11:45 AM).

Scott Dunn made a motion to approve the January 17, 2020 meeting minutes. Julie Glover seconded. The motion carried.

There was discussion concerning the draft job description that Scott had pulled together for the new MMANH Executive Director position. Tom Aspell made a motion to accept, seconded by Julie Glover, to put the draft out to the MMANH membership via the list server for comment. The motion passed unanimously.

There was discussion regarding the 2020 Annual Conference and potential joint meeting with the Vermont Managers Association planned for June 11-12<sup>th</sup> on the Seacoast at a location TBD. Scott Dunn has spoken with VMA Executive Director Maura Carroll and will continue to work through details with Maura. Potential topics for the conference that were discussed included: bonding & financials, labor & employment law, and solar PPA's. There was clarification that MMANH does have funds to compensate presenters. We have a budget of \$18,000 for the conference.

Scott Dunn noted that Eversource has approached him about doing a presentation for MMANH on the topic of municipal aggregation.

Walter Johnson provided an updated Treasurer's Report for January 2020. We still have a balance of around \$80,000. Tom Aspell moved to approve, seconded by Naomi Bolton, which was approved unanimously.



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The board discussed the membership applications of Ed Morris, Claremont, NH and James Pineo, Wolfeboro, NH. Scott Dunn moved to approve their membership, seconded by Walter Johnson. The motion passed unanimously.

There was discussion concerning the MMANH web site. We use Civic Plus for the site. It was explained that Ashley from NHMA does not update it, but she will upload things to the site if provided copy.

Laura Buono reported that no MMANH applications were ultimately received for an award of up to \$800 as a travel stipend for members to attend the ICMA Regional Conference in Cambridge, MA from April 1-3

There was continued discussion from last month that Newmarket Town Administrator Steve Fournier is in the running for the ICMA Regional Vice President position representing the Northeast. At April's ICMA Regional Conference in Cambridge, candidates will be interviewed by the ICMA nominating committee. The board members all signed a letter of support for Steve's candidacy.

The MMANH educational program for February 21, 2020, which commenced upon adjournment of the board meeting, was entitled, "Processes to Consider During a Municipal Building Project" with the following speakers:

- Joe Campbell, President, North Branch Construction
- Gary Goudreau, Architect, Cowan Goudreau Architects
- Bob Duval, President, Chief Engineer, TF Moran

The meeting MMANH Executive Board meeting was adjourned at approximately 12:00 PM.

Respectfully Submitted,

Todd Selig, Secretary